

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	31-10-2022 20:00:00
<b>Bid Opening Date/Time</b>	31-10-2022 20:30:00
<b>Bid Offer Validity (From End Date)</b>	30 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Revenue
<b>Organisation Name</b>	Central Board Of Excise And Customs (cbec)
<b>Office Name</b>	Chief Controller Government Opium And Alkaloid Factories New Delhi
<b>Item Category</b>	Goods Transport Services - Per MT - OPIUM POPPY STRAW; Containerized Truck; 32 FT Multi Axle
<b>Contract Period</b>	7 Day(s)
<b>MSE Exemption for Turnover</b>	Yes
<b>Startup Exemption for Turnover</b>	Yes
<b>Document required from seller</b>	Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	500000
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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### Splitting

Bid splitting not applied.

### MSE Purchase Preference

MSE Purchase Preference

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### Additional Qualification/Data Required

**For Valuable goods requiring high security, provide following details: 1. Scope of service 2. Service provider responsibility 3. Buyer responsibility 4. Size of the goods 4. Weight of the goods:**[1666360646.pdf](#)

**Scope of Work:**[1666360666.pdf](#)

**Goods Transport Services - Per MT - OPIUM POPPY STRAW; Containerized Truck; 32 FT Multi Axle ( 400 )**

#### Technical Specifications

Specification	Values
<b>Core</b>	
Nature of Goods	OPIUM POPPY STRAW
Type of Truck	Containerized Truck
Size / Weight of vehicle	32 FT Multi Axle
Area of Operation	Plains
<b>Addon(s)</b>	
Loading	NA
Unloading	NA
Tracking System (GPS)	NA

Specification	Values
Transit Insurance	NA
Additional Details	
Drop Location Zipcode	458441
Start Location Zipcode	458441

### Additional Specification Documents

### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Weight of the consignment in MT/KL	Additional Requirement
1	Venugopal Darbha	458441, Government Opium and Alkaloid Works Neemuch	400	N/A

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**

TENDER FOR TRANSPORTATION OF APPROX 400 MT OPIUM  
POPPY STRAW WITH STALK FROM M/s CHAUDHARY  
WAREHOUSE VILLAGE-CHAUTHKHEDA,TEH-NEEMUCH,  
DISTT- NEEMUCH,MADHYAPRADESH TO GOVERNMENT  
OPIUM AND ALKALOID WORKS NEEMUCH



**GOVERNMENT OF INDIA**  
Ministry of Finance  
Department of Revenue,  
Office of the General Manager,  
**Govt. Opium & Alkaloid Works,**  
Neemuch-458441 (M.P.)

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Neemuch-458441 (M.P.)

**NOTICE INVITING TENDER**

F.NO. I(20)040/OPM/TRANSPORTATION/2022

Dated: 21.10.2022

**INVITATION TO TENDER AND INSTRUCTIONS TO BIDDERS FOR  
TRANSPORTATION OF OPIUM POPPY STRAW WITH STALK FROM M/s  
CHAUDHARY WAREHOUSE VILLAGE-CHAUTHKHEDA, TEH-NEEMUCH,  
DISTT- NEEMUCH, MADHYAPRADESH TO GOVERNMENT OPIUM AND  
ALKALOID WORKS NEEMUCH.**

1) Tender documents may be downloaded from GeM Portal <https://gem.gov.in> . Aspiring Bidders/ Suppliers who have not enrolled/registered in <https://gem.gov.in> should enroll/register before participating through the website <https://gem.gov.in>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Annexure-E** regarding instructions for online Bid Submission.

2) Bidders can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <https://gem.gov.in>.

3) Tenders and supporting documents should be uploaded through <https://gem.gov.in>. Hard copy of the tender documents will not be accepted.

Note: If the date fixed for opening of tenders is declared a holiday, the tenders will be opened on the next working day following the holiday but there will be no change in the time for opening as indicated above.

4) Interested parties may also download the tender from the official websites - [www.goaf.gov.in](http://www.goaf.gov.in).

5) For any clarification Shri NM Rudresh, In-charge Purchase, GOAW, Neemuch may be contacted at the office phone no. 07423-220614 or on Mobile number 8319573841 and Shri Shaitan Singh Beniwal on Mobile number 7976852767.

6) The details of enclosures are as given below:-

- Annexure: A (Scope of Work)
- Annexure : B (General information for the bidders)
- Annexure : C (Other terms and conditions)
- Annexure : D (undertaking for submission of bid)
- Annexure : E (Instruction for online submission of bid)

**Annexure 'A'****Scope of Work**

This contract is of transportation of following material :-

- 1. Poppy Straw :-** It is the threshed un-lanced capsules of poppy plant along with 8"-10" long stalk. This is packed in polythene bags of size 30"X51" (Weight-185 Gm) and stored at the M/s Chaudhary warehouse Village-chauthkheda, Teh-Neemuch, Distt-Neemuch, Madhyapradesh.

The scope of work includes the following activities :-

- 1.1 :- Transporting the same from M/s Chaudhary warehouse Village-chauthkheda, Teh-Neemuch, Distt-Neemuch, Madhyapradesh to Government Opium and Alkaloid Works, Neemuch, Madhya Pradesh.

The approximate total quantity of threshed poppy straw to be transported is about 400 MT which is stored in about 16,000 bags weighing about 25 Kg in each bag. The approx. weight which would be transported in each truck 7.5 MT. Accordingly, the total no. of trips required to transport the whole quantity would be about 52. However, the bidder should quote the price per MT basis.

The approx. distance from the source (M/s Chaudhary warehouse Village-chauthkheda, Teh-Neemuch, Distt-Neemuch, Madhyapradesh) to final destination (Government Opium and Alkaloid Works, Neemuch) is 12 Kilometer.

## Annexure 'B'

### GENERAL INFORMATION FOR BIDDERS

1. This tender is for Transportation of threshed Un-lanced Opium Poppy Straw from Neemuch District of Madhya Pradesh to GOAW, Neemuch. The approx distance is 12 Km from the origin to the final destination.
2. The Bidders may get themselves fully acquainted with the location of godowns vis- a- vis loading /unloading points before submission of the tender. The rates quoted by Bidder shall be deemed to have been done after such acquaintance. No Bidder will be entitled to any compensation arising out of any misapprehension in this regard. Before tendering, the Bidder must also get acquainted with the conditions of route to be taken by him for transportation of Opium Poppy Straw. Once the tender is submitted, the Bidder will be deemed to have fully acquainted himself with the route and he will not be entitled for any compensation on account of road blockade, diversions etc. on the route.
3. Escorting staff by Madhya Pradesh State Police or any other agency as decided by competent authority of GOAW, Neemuch will be provided to each truck.
4. There should be facility of GPS in each truck provided by contractor for transportation of opium poppy straw.
5. **Volume of work:-** The contractor shall transport approx 400 MT Opium Poppy Straw which has been warehoused situated at Chauthkheda,Neemuch (M.P.). The contractor is liable to abide by the rules of NDPS and instruction provided by the officers.
6. **Eligibility criteria for qualification in Bidding:** Bidder should have experience of Transportation in PSU/Central Govt. Dept/ State Govt Deptt.
7. **Earnest Money**
  - (i) The bidder shall submit an **Earnest Money amounting Rs 15,000 (Rupees Two Lac Eight Thousand)** which must be submitted through Demand Draft/Banker Cheque/Fixed Deposit/Bank Guarantee in favour of Drawing and Disbursing Officer , Govt Opium and Alkaloid Works, Neemuch.
  - (ii) The Earnest Money will be returned to all unsuccessful Bidders with in a period of 30 days from the date of issue of the acceptance letter and to a successful Bidder, after he has furnished the Security Deposit, if he does not desire the same to be adjusted towards the Security Deposit. However in case, the tender is disqualified during technical evaluation, the Earnest Money will be refunded within 15 days of technical disqualification of the Bidder. No interest shall be payable on Earnest Money, in any case.
  - (iii) Registered MSEs with are exempted from payment of EMD and should enclose the proof of their being registered. Their registration should be valid as on last date of submission of tender, failing which their offer shall not be considered for benefits detailed in MSE Notification of Govt. of India dated 23.3.2012 or any other notification issued thereafter.

The Start-ups are exempted from the payment of Earnest Money Deposit (EMD) on submission of proof of their being registered with the agencies prescribed by Govt. of India

#### 8. Security Deposit

- (i) The successful Bidder shall furnish, within fifteen working days of acceptance of his tender, a Security Deposit for the due performance of his obligations under the contract. The Security Deposit shall consist of ;



A sum equivalent to 3% of the value of the Contract submitted through Demand Draft/Banker Cheque/Fixed Deposit/Bank Guarantee in favour of Drawing and Disbursing Officer , Govt Opium and Alkaloid Works, Neemuch.

**9. Opening of tenders :-** The Technical Bid will be opened online in the Office of the General Manager, Govt Opium and Alkaloid Works, Neemuch at the fixed time and the date indicated in the NIT. The Bidder will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end. Price Bids of only those Bidders shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Bidder technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

## **10. Corrupt practices**

Any bribe, commission, or advantage offered or promised by or on behalf of the Bidder to any officer or official of the GOAW, Neemuch shall (in addition to any criminal liability which the Bidder may incur) debar his tender from being considered. Canvassing on the part of, or on behalf of, the Bidder will also make his tender liable to rejection.

1. GOAW, Neemuch reserves the right to reject any or all the tenders without assigning any reason. The successful Bidder will be intimated of the acceptance of his tender by a letter/telegram/fax/email.

2. In case of any clear indication of cartelization, the GOAW, Neemuch shall reject the tender(s), and forfeit the EMD.

3. If the information given by the Bidder/Party in the Tender Document and its Annexures & Appendices is found to be false/incorrect or has violated/breached any of the terms & conditions of the contract, at any stage, GOAW, Neemuch shall have the right to disqualify/ summarily terminate the contract, forfeit EMD/SD/BG, make good any other losses caused to the GOAW, Neemuch and Blacklist the Party for three years, without prejudice to any other rights that the GOAW, Neemuch may have under the Contract and law

**11. Subletting:** The Contractor shall not sublet, transfer, or assign the Contract, or any part thereof.

**12. Liability for Personnel :** All persons employed by the Contractor shall be engaged by him as own employees in all respects, and all rights and liabilities under the Indian Factories Act, or the Workmen's Compensation Act, or Employees Provident Fund Act, and other applicable enactments, in respect of all such personnel shall exclusively rest with the Contractor. The Contractor shall be bound to indemnify the GOAW, Neemuch against all the claims whatsoever in respect of its personnel under the Workmen's Compensation Act, 1923, or any statutory modification thereof or otherwise for or in respect of any damage or compensation payable in consequence of any accident or injury sustained by any workmen or other person whether in employment of the Contractor or not.

**13.** Contractor shall also comply with all Rules and Regulations/Enactments made by the state Govt./Central Govt. from time to time pertaining to the Contract including all Labour Laws.

**14. Bribe, Commission, Gift etc. :-** An Act of bribe, gift or advantage, given, promised or offered, by or on behalf of the Contractor, or any one of their partners/Directors/Agents or officials, or any person on his or her behalf to any officer, officials, representative or agent of the GOAW, Neemuch, or any person on his or their behalf, for showing any favour or forbearing to show any disfavour to any person in relation to the Contract, shall make the Contractor liable for termination of this Contract or any other Contract with the GOAW, Neemuch and the contractor shall be liable to reimburse the GOAW, Neemuch of any loss or damage resulting from such cancellation.

**18. Period of Contract**

(i) The Contract shall remain valid for a period of 7 days.

(ii) The validity of the contract may be further extended by mutual consent.

(iii) The General Manager, GOAW, Neemuch reserves the rights to terminate the Contract at any time during its currency without assigning any reasons thereof by giving Thirty Days Notice in writing to the Contractor at the notified address and the Contractors shall not be entitled to any compensation by reason of such termination. The action of the General Manager (Region) under this clause shall be final, conclusive and binding on the Contractor.

**19. Responsibilities of the Contractor**

(a) The Contractor shall be responsible to supply adequate and sufficient number of trucks for transportation of Opium Poppy Straw in accordance with the instructions issued by the General Manager or an officer acting on his behalf.

(b) The Contractor shall be responsible for the safety of the goods from the time they are accepted for threshing or loaded on their truck from godowns until they have been unloaded from the trucks at the destinations as specified in the Contract.

(c) Protection of material from theft etc. is the responsibility of the Contractor.

(d) The loading of the stocks will be restricted to the rated axle load of the commercial vehicle prescribed under the Motor Vehicles Act and Rules there under as amended from time to time and the Contractor will abide by such rules in regard to loading of vehicles. If any penalty is imposed by any authority or any action is taken, in the event of overloading the vehicle, the Contractor shall be solely responsible for the same. Any Contractor resorting to overloading of the trucks in violation of the Rules will be treated as violating the terms & conditions of this Contract for which his Contract is liable to be terminated.

(e) The Contractor shall not allow any other goods to be loaded in the lorries/trucks in which the Opium Poppy Straw are loaded.

(f) The Contractor shall periodically inform in writing the registration numbers and description of the vehicles used for the transport of the goods of the GOAW, Neemuch so as to facilitate checking of the vehicles by the officers/officials of the GOAW, Neemuch.

(g) In accordance with the Govt. Of India, Ministry of Road Transport & Highways programme for electronic toll collection from vehicles plying

over National Highways, the Contractor shall ensure that the toll is paid electronically through pre-paid Tag affixed on wind screen of the vehicles deployed for GOAW, Neemuch duty which would enable seamless travel through dedicated lanes installed with tag readers and facilitate adoption of cashless system and produce proof of same as and when demanded by the GOAW, Neemuch.

- (h) The contractor shall invariably install GPS device in trucks for facilitating tracking of the vehicle. The representative of the Contractor (RTC) shall be present at the time of installation/removal of GPS device in/from the truck.
- (i) All trucks/vehicles being used by contractors should be registered on "VAHAN" ([www.vahan.nic.in](http://www.vahan.nic.in)) National Registered E-service, Ministry of Road Transport and Highways, Govt. of India.

## 20. PAYMENT

- (a) Payment will be made by the GOAW, Neemuch on submission of bills, in triplicate, duly supported by consignee receipts.
- (b) The Bidder/bidder registered under GST (if applicable), shall ensure that the invoice to be raised with GOAW is compliant with the provisions of the GST Law and contains the requisite details in an accurate manner for claiming of tax credits by GOAW.
- (c) GOAW reserves the rights to release the payment of GST amount (if applicable) only post matching of the invoices of the GSTN system.
- (d) This shall be ensured by the Bidder/bidder, registered under GST (if applicable), that the invoices raised by him during a month is appropriately reported in the GST returns of the said month.
- (e) Payment will be released after completion of contract. .

## 21. RATES

- (a) (i) **All rates will be treated as firm for the period of the contract. No escalation in rates will be admissible on account of revision in fuel price or any other factor, whatsoever.**
- (ii) The rates for transportation are on the basis of per MT.
- (iii) No separate remuneration will be payable for the distance covered by the loaded lorries for the return journey, or from garage to place of loading, or back to garage.
- (iv) No compensation shall be admissible to the Contractor in respect of detention of trucks at the godown or any other loading/unloading points or any other place unless such detention is of an extraordinary kind. The decision of the General Manager in all such matters shall be final.

## 22. PENALTIES :

1. In case of delay or failure to execute the order against the contract, the General Manager, Govt. Opium & Alkaloid Works, Neemuch without prejudice to any other right, under laws, shall have the option :

a) To recover liquidated damage (LD) of the value of service which is not completed or delayed shall be recovered as follows :

In case of the service completed after expiry of the original contract period, the GM may recover from the contractor the LD equivalent to 0.5(Half) percent of the prices of any portion of service delivered late, for each week or part thereof of delay. The maximum LD shall not exceed 10(Ten) percent of the value of delayed service.

b) To purchase from other sources at the risk and cost of the Contractor to extent of service which not completed.

c) To cancel the contract without any liability on G.O.A.W.

d) To blacklist and debar the company from making any future supplies to any Govt. Department / PSU of Govt. of India.

2. In case of any theft or loss of material in transit, total value of goods shall be recovered from the Contractor with 100 % penalty. Being an NDPS material, a legal action shall also initiate against the Contractor as per NDPS (Narcotic Drugs and Psychotropic Substances), Act 1985.

### **23. Force Majeure.**

The contractor will not be responsible for delays which may arise on account of reasons beyond their control of which the General Manager shall be the final judge. Strikes by contractor' s workers on account of any dispute between the contractors and their workers as to wages or otherwise will not be deemed to be a reason beyond the contractors control and the contractors shall be responsible for any loss or damage which the GOAW, Neemuch may suffer on this account.

### **24. Law Governing the Contract & Dispute resolution:**

(a) The Contract will be governed by the Laws of India for the time being in force.

(b) In case of any disputes arising out of and touching upon the contract, the same will be under jurisdiction of Neemuch District court.

(c) The result of technical evaluation will be uploaded on the GeM portal. In case there are technically disqualified bidders, the reasons for disqualification will be uploaded and price bid shall be opened only after three working days. If any of the bidders is disqualified, he may submit grievance (if any) on GeM portal within two working days from the date of disqualification.

(d) In case of any theft / loss of material in transit, Penalties will be applicable as per NDPS act, 1985.

Sd/-

In-charge Purchase  
Govt Opium and Alkaloid Works,  
Neemuch, M.P.

**OTHER TERMS AND CONDITION**

- 1.** Documents mandatorily required to be uploaded along with the bid:-
  - a) Scanned Copy of the current and valid NSIC/MSME Certificate if applicable.
  - b) Scanned Copy of the current and valid GST Registration Certificate.
  - c) Scanned copy of the documents of personal details of the proprietor/owner of firm.
  - d) Bid Submission undertaking as per the format given in Annexure-D.
  - e) Scanned Copy of EMD, if applicable.
  - f) A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
- 2.** The rates should be quoted on per MT basis..
- 3.** The trucks to be used for transportation should be sealable closed containerized truck having the facility of GPS tracking system.
- 4.** Any cost towards repair, or services of the truck will be solely borne by the contactor.
- 5.** The transportation of the total quantity of poppy straw should be completed within 7 days from the date of contract.
- 6.** The trucks used for transportation of Opium poppy straw should have valid fitness certificate, pollution certificate and any other applicable certificate issued by appropriate authority and they should also have national permit issued by appropriate authority.
- 7.** Maximum possible no. of bags should be loaded in the truck for transportation.

**ANNEXURE : D****TENDER SUBMISSION UNDERTAKING**

To

Date:

General Manager  
Govt Opium and Alkaloid Works  
Neemuch, M.P.-458441

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No:

\_\_\_\_\_

Name of Tender / Work: \_\_\_\_\_

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned „Tender/Work“ from the web site(s) namely:\_\_\_\_\_as per your advertisement, given in the abovementioned website(s).

2. I / We hereby certify that I/we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/ we shall abide by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.

5. In case any provisions of this tender are found violated , then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely along with taking action as per other remedies available under law.

6. I/We hereby solemnly declare that the Proprietor/one or more Partners/Directors of this firm/Company has relationship/ has no relationship (tick whichever is applicable) with the employee of Govt Opium and Alkaloid Works, Neemuch of India as defined in the tender document (Name and Designation, Place of posting of employee to be mentioned)

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**Annexure : E**

**Instruction for online submission of bid**

1. The bidders are required to submit soft copies of their bids electronically on the GeM Portal, using valid user id/password. Therefore, prospective bidders are requested to get registered themselves as per instructions on GeM Portal.
2. Tender documents may be downloaded from GeM Portal <https://gem.gov.in>. Aspiring bidders/suppliers, who have not enrolled/registered on GeM portal, should enroll/register before participating through the website <https://gem.gov.in>.
3. Bidders can access tender documents on the website, fill them all relevant information and submit the completed tender documents into electronic tender on the website <https://gem.gov.in>.
4. Tenders and supporting documents should be uploaded through GeM Portal. Hard copy of tender documents will not be accepted.
5. Corrigendum to the Tender Notice, if any, shall be issued/available online only. Prospective Bidders are requested to view website regularly.
6. The bidders are required to submit soft copies of their bids electronically on the GEM Portal, using valid login credentials. Instructions given below are meant to assist the bidders in registering on the GEM Portal, prepare their bids in accordance with the requirement and submitting their bids online on the GEM Portal. Corrigendum if any will be published at GeM Portal only. More information useful for submitting online bids on the GEM Portal may be obtained at <https://gem.gov.in>.
7. Any queries relating to the process of online bid submission or queries relating to GeM Portal in general may be directed to the GEM Portal Helpdesk. The contact number for the helpdesk can be viewed on website i.e. <https://gem.gov.in>.